**Colorado College IRB Modification Application for Approved Projects**

Federal regulations require IRB approval before implementing proposed changes to an IRB-approved project. Changes in this case include alterations in project content or structure as well as alterations to the type or number of participants recruited, recruitment materials, consent process, or project materials (survey, interview questions, experimental protocol, etc.).

Please save a copy of this form and fill it out completely as appropriate to your project. Since this is a Word document, you may add material as needed. You may leave questions not relevant to your modification request blank. Please send your completed form to Amanda Udis-Kessler, IRB chair, at [audiskessler@coloradocollege.edu](mailto:audiskessler@coloradocollege.edu).

Some modifications might require you to resubmit for approval in a different category. If your exemption does not permit the inclusion of children as participants and you wish to add children, you will need to resubmit. Similarly, if you received the Benign Behavioral Intervention Research Intervention and you wish to modify your consent process to deceive participants without obtaining their *prospective* (prior) consent to be deceived, you will no longer be eligible for this exemption. The IRB will review your answers on this form to determine whether resubmission or other additional interaction with the IRB is legally and/or ethically required.

Name: Advisor (if relevant):

Project title: Date of IRB approval:

Your phone number Email address:

1. Are you requesting approval for a modification in a basic element of your project (such as your topic or hypotheses)? If so, please describe the nature of the change(s) and your reasons for making them.

2. Are you requesting approval for a modification in the structure of your project (such as when or where you are carrying out research, the activities in which your participants will participate, or the amount of time it will take them to participate)? If so, please describe the nature of the changes and your reasons for making them.

3. Are you requesting approval for a modification in the type of participants you are recruiting, or in the number of participants you are recruiting? If so, please describe the nature of the changes and your reasons for making them.

4. Are you requesting approval for a modification in your recruitment materials? If so, please describe the nature of the changes and your reasons for making them.

5. If you are requesting approval for a modification in your recruitment materials, please attach your new recruitment materials and check below.

\_\_\_\_\_\_ I have attached my modified recruitment materials for review.

6. Are you requesting approval for a modification in your consent process or consent forms? If so, please describe the nature of the changes and your reasons for making them. Note that this category includes all consent forms, assent forms, parent/guardian permission forms, and photo/video release forms.

7. If you are requesting approval for a modification in your consent materials, please attach your new consent materials and check below.

\_\_\_\_\_\_ I have attached my modified consent materials for review.

8. Are you requesting approval for a modification in your deception or debriefing process? If so, please describe the nature of the changes and your reasons for making them.

9. If you are requesting approval for a modification in your debriefing materials, please attach your new debriefing materials and check below.

\_\_\_\_\_\_ I have attached my modified debriefing materials for review.

10. Are you requesting approval for any modification to your research project not described above? If so, please describe the nature of the changes and your reasons for making them.

11. If you are requesting approval for any other modification involving materials that participants will see, please attach your new relevant materials and check below.

\_\_\_\_\_\_ I have attached my additional modified materials for review.

The IRB will respond to your request for approval of modification as quickly as possible. Please contact Amanda Udis-Kessler at [audiskessler@coloradocollege.edu](mailto:audiskessler@coloradocollege.edu) with questions or concerns.